

PRICE Roles and Responsibilities: Key Points

Types of Emergencies

- **SI-Wide Emergencies** impacts operations across the Smithsonian such as a major power outage or emergency water outages that would affect building chillers.
- **SI-Wide Events** impacts operations across the Smithsonian but may or may not be classified as an emergency. Some examples include events on the National Mall like the Women's March in 2017 or Presidential Inaugurations.
- **Large Scale Collections Emergencies** may impact the operations of more than one unit, such as Hurricane Sandy and the earthquake in 2011, which impacted a couple of units and their collections activities.
- **Small Scale Collections Emergencies** have a very local impact, in one or two spaces holding collections or adjacent to collections. These incidents can usually be managed by the unit and with the resources on hand. One example might be a leaking pipe above a compact storage unit.

Incident Command System Roles

- **Incident Command System (ICS)** is a FEMA standardized approach to the command, control, and coordination of on-scene incident management, providing a common hierarchy within which personnel from multiple units and organizations (internal and external) can be effective.
- **Office of Emergency Management (OEM)** works to prepare the Smithsonian for Emergencies and leads response efforts.
- **Emergency Operations Center (EOC)** is the physical location at which the coordination of information and resources to support incident management activities normally takes place. An EOC may be a temporary facility or may be located in a more central or permanently established facility.
 - **Smithsonian Emergency Operation Center (SI-EOC)** activates for SI-Wide Emergencies and SI-Wide Events that impact operations across the Smithsonian.
 - **Unit Emergency Operation Center (UEOC)** activates during a large-scale collections emergency. It may not be necessary for a Unit EOC to activate for a small-scale collections emergency. A Collections Emergency Response Team may be sufficient to handle the incident.
- **Operations Section Chief (OSC)** is a member of the General Staff who establishes the tactics to meet the incident objectives and directs all operational resources.
- **Planning Section Chief (PSC)** is a member of the General Staff who supports the incident action planning process by tracking resources, collecting/analyzing information, and maintaining documentation.

- **Coordination Officer (CO)** is responsible for the crisis communication plan.

Additional Roles Specific to Collections Emergency Response

- **The Leader** activates the response teams and facilitates the overall salvage operation.
- **Documentation Team** oversees numbering and tracking every collection item affected by the incident.
- **Salvage Team** is responsible for physically retrieving collections items from affected spaces. **Triage and Stabilization Team** works to prevent further damage to collection items until they can receive conservation treatment.
- **Packing and Storage Team** is responsible for prepping collection items to be relocated and stored.
- **Safety Officer** is the person who oversees the safety of the response teams.